

Appendix F

Mobile Site Location or Route Change

The Mobile Food Service unit (cart/vehicle/trailer) owner/operator must obtain Public Health approval by submitting notification of operating site location changes each time they occur. This requirement applies to those mobile units temporarily or permanently relocating their operating site location, those changing their daily itinerary, and to those adding occasional additional weekend and/or Temporary Event sites to their route. Formal Public Health Seattle-King County Plan Review is not required, nor is a fee charged. Please complete this form and submit it to one of the following District Offices:

Downtown Environmental Health:

401 5th Ave, Suite 1100, Seattle, WA 98104, 206-296-4632 (Office)/206-296-0188 (Fax)

Eastgate Environmental Health:

14350 SE Eastgate Way, Bellevue, WA 98007, 206-296-9791 (Office)/206-296-9792(Fax)

Mobile Unit/Vendor Information:

Name of Business: _____
Owner/Operator: _____ Phone: _____
Address: _____ City: _____ Zip: _____
Email: _____
Commissary Address: _____
Existing/Former operating site location address: _____

Site Location Change (For one location operations):

Proposed new/additional site location address: _____
Date/Time at new/additional location: _____
Is this a one time change or a permanent move, explain: _____

Itinerary Changes (For those operations with multiple sites/routes):

Proposed new route (Include dates/times):
Location 1: _____
Location 2: _____
Location 3: _____

If more space is needed, then continue on backside of form.

(Mobile/Vendor – Printed Name & Title)

(Mobile/Vendor – Signature & Date)

Restroom access for employees is required within 200 feet of the food service cart/vehicle. Those operations with a permanent relocation change, and those with route stops of more than one hour, will require submittal of the Use of Restroom Agreement form (Appendix B).